

Privacy Aluminum Shade

Installation Instructions

BLINDSTER

Email: customerservice@blindster.com

Call us: (888) 256-8672

Mon - Fri 8am - 7pm (CT)

Congratulations on purchasing an Aluminum Privacy Blind from Blindster. This window treatment will make an excellent addition to your home. To get started on the installation process, please follow the instructions below carefully.

Step 1: Check Your Included Mounting Hardware Kit

Your Aluminum Privacy Blind from Blindster ships with a mounting hardware kit. Before you start installing the blind, check to make sure you have all of the items listed below:

Part	Quantity
Mounting Brackets	2
Center support	0 (blinds up to 48" wide) 1 (blinds 49" to 72" wide)
1 1/8" screws	4 per bracket
Hold down bracket	2 (OUTSIDE MOUNT ONLY)
1/2" screws	4 (for hold down brackets)
Valance	1
Valance slats	2
Valance clips	2 (blinds up to 36" wide) 3 (blinds 37" to 62" wide) 4 (blinds 63" to 72" wide)

Note: Each mounting hardware kit ships with one extra screw to replace any that may become misplaced.

Step 2: Gather the Required Tools

After you've verified that you have the necessary items in your mounting kit, take time to gather the tools you'll need to install your new blind. The required tools for installation include:

- **Screwdriver**
- **Tape measure**
- **Pencil**
- **Drill**
- **Level**
- **Step stool**

Note: If mounting the blind into dry wall or plaster, use #6 plastic anchors (not included).

Step 3: Marking and Installing Brackets

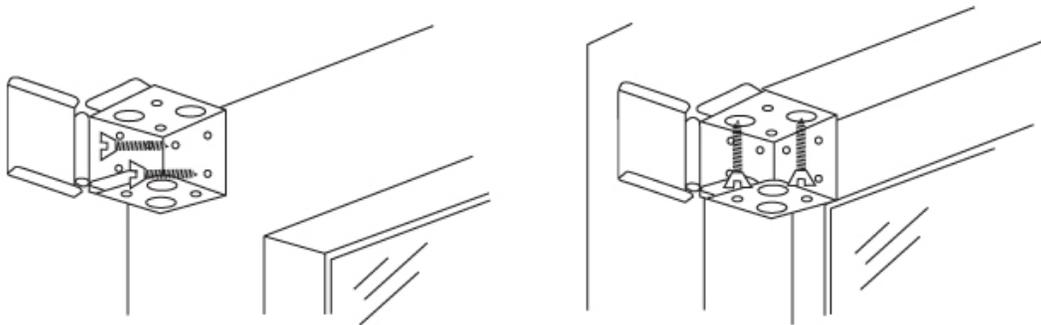
With all of your tools handy, it's time to begin the installation process.

Outside Mounting Instructions

If you're mounting your blind outside of your window, place one bracket on each end of the head rail. Then, hold the blind centered and level at the height you wish to place it above the window. Next, mark the location of the brackets on the wall with a pencil.

Now, remove the brackets from the head rail and hold each bracket up against the wall at the marked locations. Adhere each bracket to the wall or window molding using a 5/64" drill bit to predrill holes, followed up with 1 1/8" screws to secure the brackets.

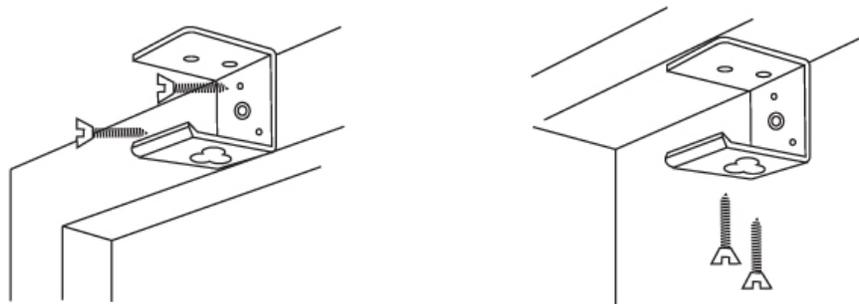
If your blind is large enough to require a center support, make sure it is even with the top of the end brackets. Then, screw it into place the same as you did the other two at the midway point while also making sure it won't interfere with any moving parts of the blind, including the lift or ladder cords.



Inside Mounting Instructions

If you're mounting your blind inside your window frame, place one bracket at each end of the head rail. Then, while holding the blind in place at the top of the window frame, make a mark with a pencil at the location where each mounting bracket contacts the frame.

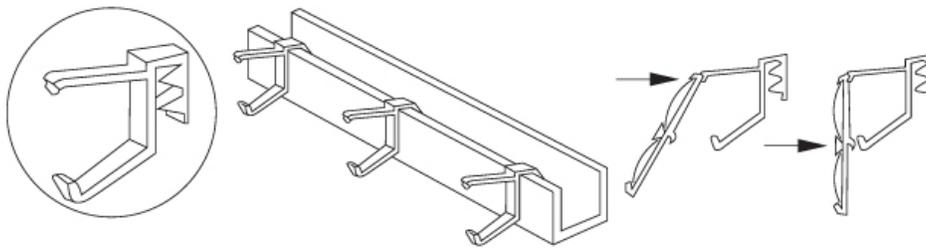
Once the marks are made, remove the brackets from the head rail and realign them with the marks. Using a drill, predrill holes at the marked locations using a 5/64" drill bit and secure the brackets in those holes with 1 1/8" screws.



If your blind requires center support to extra width, screw it into the wall at the halfway point between the two end brackets. Be careful to make sure it won't interfere with the function of the lift or ladder cords during operation of the blind.

Step 4: Installing the Valance Clips

Before mounting the head rail into the installed mounting brackets, you must first install the valance clips. To do so, simply place the valance clips on the head rail as shown in the illustration below. Then, slide the valance slats into the valance.



Finally, align the top of the valance with the top of the clips and press the valance inward until it snaps into the lower portion of the clips.

Step 5: Installing the Head Rail

With the valance clips installed, place the head rail into position in the mounted brackets (and optional center support). To secure the head rail inside the brackets, close the hinged door at the end of each bracket.

Step 6: Properly Operating the Blind

There are a few instructions and precautions you should keep in mind to properly operate your new Aluminum Privacy Blind from Blindster.

Before raising or lowering the blind, always make sure the privacy slats are rotated into the open and horizontal position to avoid damaging the moving parts and decreasing the lifespan of the product.

If you attempt to raise the blind with the slats in the closed position, the cord lock may be unable to release when you try to lower the blind. If this occurs, simply tilt the control wand until the slats are open—then, try again and the cord lock should release.

- **Lowering the blind**

To properly lower your blind, move the lift cord to the left (toward the middle of the blind) and pull down gently until the cord lock releases. Then, gradually release the slack of the cord until the blind reaches the height you desire. Finally, move the cord back to its original position and release to lock the blind in place.

- **Raising the blind**

To properly raise your blind, pull straight down on the lift cord slowly until the blind reaches your desired height. Release the cord to lock the blind in this position.

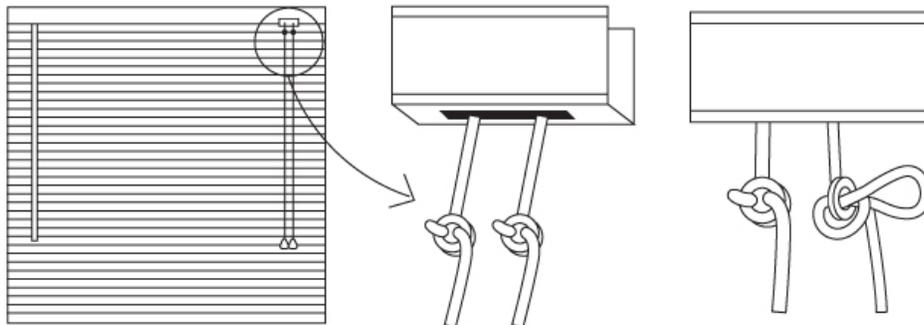
- **Opening and closing the blind**

To properly open and close the blind, rotate the attached wand back and forth until the desired position of the slats is achieved. To get maximum privacy and glare reduction, make sure the convex side of the slats is facing into the room.

Note: The construction of the blind causes the bottom rail to curve backwards slightly when the blind is raised. This is normal and doesn't affect the blind's operation.

Step 7: Shortening the Blind (not for custom-made blinds)

If you need to shorten your blind after it has already been installed, use the diagram and instructions below.



First, remove the buttons from the bottom rail with a screwdriver or knife. Then, remove or cut off the knot in each lift cord. Hold the lift cord at the exact point where you want to remove any excess cord—then, pull it up and out of all slats below this point. Remove those slats and the bottom rail.

Put the bottom rail back into the cord ladders at the shortening point. Then, cut off the excess ladder cords using scissors or a knife, but remember to leave one ladder step below the bottom rail (measure at least one inch of cord).

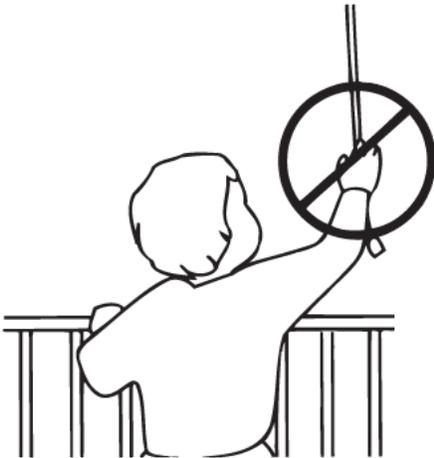
Next, place the lift cords back through the bottom rail and tie a knot to re-secure them, and push the ladder cord material into the holes in the bottom rail and replace the buttons you removed.

If you need to shorten or equalize the length of the lift cords, mark each one at the desired height. Then, slide the tassels above this point, re-knot the lift cord, and then cut off any excess cord.

Step 8: Adjusting the Safety Cord Stops



WARNING



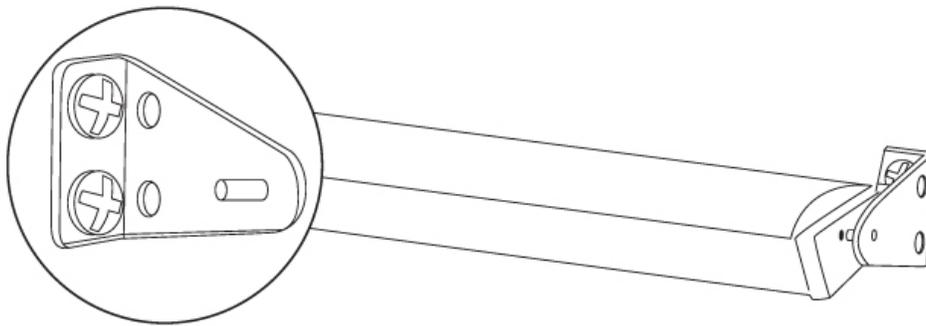
Cords without stops can pose strangulation hazards to infants and toddlers. To install safety cord stops, lower the blind to its desired length and lock it into place. Then, measure the distance from the head rail to the cord stops. If the cord stops are 1 to 6" below the head rail, you won't need to make any additional adjustments.

However, the distance is greater, loosen but don't untie the knot that surrounds the cord stop. Then, move the cord stop as close to the head rail as possible and tighten the knot by pulling firmly on the tassel. Repeat the same process for every lift cord to make them safe for use around children.

Step 9: Installing the Hold Down Brackets

Hold down brackets are optional items included to prevent your blind from freely moving if installed on a door or other surface that frequently moves. Keep in mind that these brackets should only be used if the blind will be kept in a permanently lowered position.

To install hold down brackets, fully lower the blind and make pencil marks at the outside ends of the bottom rail. The outside edge of each hold down bracket should line up perfectly with the pencil marks. Screw the brackets into place with the included 1/2" screws. Then, insert pins protruding from the brackets into the holes on both ends of the bottom rail (see the picture below).



Tips for Cleaning Your Blinds

For optimal function and appearance, your blind requires frequent cleaning.

- **Dusting**
To dust your blind, use a soft cloth, feather duster, dust brush designed for blinds or a soft brush attachment for a vacuum. Dust regularly to prevent excess buildup.
- **Washing**
To remove dirt, stains, and other unsightly messes from your blind, dip a cloth, sponge, or soft brush into water mixed with a mild soap or detergent. Then, place towels underneath the blind to catch any dripping water and begin cleaning the blind in sections.

If your blind is small enough, you can detach it from your window and clean it in the bathtub or use a hose outside to gently wash off any dust or dirt. To avoid streak marks, towel dry when finished.

For exceptionally tough stains that won't come out with normal cleaning methods, consider consulting a professional cleaning service that specializes in blinds.